

PALM-HIBISCUS SECURITY GUARD DISTRICT GATE CARD APPLICATION

IN ORDER TO PROCESS YOUR APPLICATION YOU MUST SEND THE FOLLOWING ITEMS.

1. Your completed application
2. Legible Photocopy of the Valid Vehicle Registration must always accompany all requests.
3. Each resident requesting a Gate Card will be required to show the current vehicle registration. The vehicle registration should reflect the district resident's name and address that the Gate Card is to be assigned to. If leasing a vehicle that is not registered at the district resident's address, the lease agreement must accompany the vehicle registration, and if using a company car please provide a letter on company letterhead with the information of the vehicle and the name of the person using the vehicle or other documentation as necessary, linking the vehicle to the District (i.e. Drivers license, Vehicle Insurance Card, Home Lease Agreement, Closing Statement, Home Warranty Deed or Tax Bill).
4. Replacement/Additional Gate Card will be issued for a fee of \$20.00. **Please make check payable to the BOARD OF COUNTY COMMISSIONERS.**

THERE IS NO CHARGE FOR CARD REPLACEMENT IN CASE OF CAR THEFT; IF A POLICE REPORT IS SUBMITTED.

ANY GATE CARD THAT FAILS WILL BE REPLACED AT NO CHARGE WITHIN THE FIRST 90 DAYS OF ISSUANCE.

PLEASE SEND OR FAX COMPLETED APPLICATION TO:

**Public Works Department
Special Taxing Districts Division
701 NW 1st Court, 4th FL
Miami, FL 33128
(O) 786-469-2029
FAX 305-375-3338**

**MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SPECIAL TAXING DISTRICTS DIVISION
PALM HIBISCUS SECURITY GUARD DISTRICT GATE CARD APPLICATION**

PROPERTY ADDRESS	CITY
ZIP CODE	TELEPHONE NUMBER

Applicant is Resident Owner: Renter

One Gate Card needed for each vehicle. FIRST TWO CARDS PROVIDED AT NO CHARGE	VEHICLE MAKE	VEHICLE TAG	OFFICE USE ONLY
PLEASE PRINT OWNER OR RESIDENT NAME:			Gate Card #
PLEASE PRINT OWNER OR RESIDENT NAME:			Initial Card #
PLEASE PRINT OWNER OR RESIDENT NAME:			Initial Card #
ADDITIONAL/REPLACEMENT GATE CARD	VEHICLE MAKE	VEHICLE TAG	OFFICE USE ONLY
PLEASE PRINT OWNER OR RESIDENT NAME:			Gate Card (\$20.00)
		<input type="checkbox"/> ADDITIONAL <input type="checkbox"/> REPLACEMENT	
PLEASE PRINT OWNER OR RESIDENT NAME:		<input type="checkbox"/> ADDITIONAL <input type="checkbox"/> REPLACEMENT	
PLEASE PRINT OWNER OR RESIDENT NAME:		<input type="checkbox"/> ADDITIONAL <input type="checkbox"/> REPLACEMENT	

REQUIREMENTS:

Each resident requesting a Gate Card will be required to show the current vehicle registration. The vehicle registration should reflect the district resident's name and address that the transmitter is to be assigned to. If leasing a vehicle that is not registered at the district resident's address, the lease agreement must accompany the vehicle registration, and if using a company car please provide a letter on company letterhead with the information of the vehicle and the name of the person using the vehicle or other documentation as necessary, linking the vehicle to the District (i.e. Drivers license, Vehicle Insurance Card, Home Lease Agreement, Closing Statement, Home Warranty Deed or Tax Bill).

REPLACEMENT / ADDITIONAL GATE CARD:

Replacement/Additional Gate Card will be issued for a fee of \$20.00. Please make check payable to the **BOARD OF COUNTY COMMISSIONERS**.

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NOTE: ANY GATE CARD THAT FAILS WILL BE REPLACED WITHOUT CHARGE WITHIN THE FIRST 90 DAYS OF ISSUANCE.

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Special Taxing Districts Division
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Miami, Fl 33128
Office # (786) 469-2029 – Fax (305) 375-3338

I hereby state that I am (we are) the eligible resident of the above listed property, and that the above listed vehicles are owned, registered to the district resident.

SIGNATURE

DATE

OFFICE USE ONLY				
INITIAL	ADDITIONAL	REPLACEMENT	PAYMENT MADE BY	TOTAL
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> CHECK #	
PROCESSED BY:			DATE	